

DALGOMA ANCHALIK COLLEGE

A UGC Recognised (2f & 12 B) Institute under Gauhati University

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FIRST CYCLE NAAC ACCREDITATION 2022

Criterion VI

Governance, Leadership and Management (100)

6.2 Strategy Development and Deployment

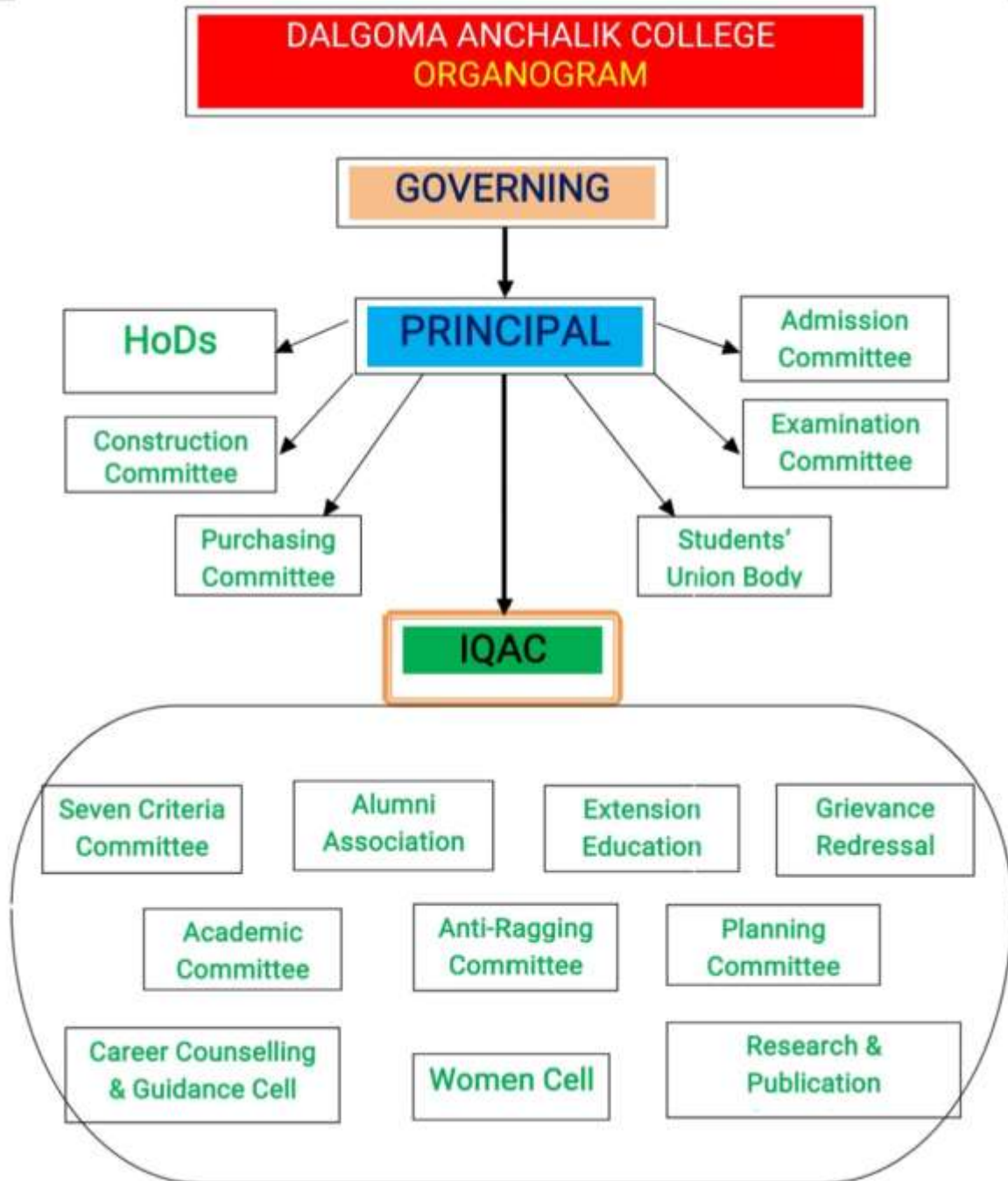
6.2.1 The Intuitional perspective plan is effectively deployed and functioning of the Institutional bodies in effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc.



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

6.2.1 The **Intuitional perspective plan** is effectively deployed and functioning of the Institutional bodies in effective and efficient as **visible from policies, administrative setup, appointment, service rules, and procedures**, etc.

Organogram





PERSPECTIVE PLAN

(2023-2027)



DALGOMA ANCHALIK COLLEGE

Dalgoma, Matia, Goalpara, Assam-783125

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COLLEGE AT A GLANCE

Dalgoma Anchalik College, a degree (Arts) College, which was established in 1993, in the village Dalgoma, is the only seat of higher learning in the western part of the district of Goalpara, Assam. The college is the product of hard works and dedications of the common people with the visionary leadership and commitment of the academic luminaries of this region. The Institution, which came into being in an economically and educationally backward and flood prone region like Dalgoma, recently the college celebrated its Silver Jubilee recently on 25th August 2018. Dalgoma Anchalik College is a premier educational institution in the district of Goalpara which has been imparting quality education for decades now. The Institution has always taken a lead in the dissemination of knowledge providing opportunities for cultural exchanges and extracurricular activities. The College is the centre of excellence in imparting and expanding education among the rural poor students. Dalgoma Anchalik College has a library centrally which has more than books. Dalgoma Anchalik College is currently one of the leading institutions of Higher Education in the eastern part of Goalpara East LAC and its northern area of Barpeta District. The college Alumni has made their marks in various fields ranging from education, sports to cultural activities. The students of the college activity participate in wide ranging extracurricular activities. The college has been rendering quality higher education to the students, following participatory methods in a friendly and learner cantered atmosphere. In start, the faculty and the students of the institution have been striving hard to make Dalgoma Anchalik College, an institution of excellence in different realms of knowledge.

PRINCIPAL'S MESSAGE

It is a matter of privileges and pleasure to publish this edition of perspective plan of Dalgoma Anchalik College for the period 2023-2027, which strongly reflects our institutional commitment to lay the foundations for a quality of higher educational institutions, strategic through an array of qualitative initiatives. The founding fathers of Dalgoma Anchalik College nurtured a dream for the upcoming generations of Assam in general and larger Dalgoma area in particular and considered the promotion of traditional humanitarian and ethical values, enhancement of literacy, intellectual and all round development of society as their primary goals and objectives. The college is proud of its supportive administration and non-teaching staff, providing a liberal, lively and competitive environment to enables our learners to carve out a niche for themselves in their respective fields. The Internal Quality Assurance Cell (IQAC) of the College has been taking a slew of quantity initiatives in the recent past, so that we can gallop ahead into the new millennium, leaving behind a trail of excellence not only in our own state but also beyond into new frontiers. The present document has been documented under the active initiative of the IQAC. With these few words, I am happy to put forward this all important institutional documents, which I believe, will guide us towards academic as well as administrative excellence within the targeted period. I urge upon my beloved Dalgoma Anchalik College fraternity to join hands in our concerned efforts towards fulfilment of our cherished dreams.



Principal
Dalgoma Anchalik College

Dr. Gangeswar Kalita
Principal
Dalgoma Anchalik College

GUIDING PRINCIPLE

The present perspective plan has been prepared keeping in consideration of the following rationale:

- To provide general education which expands student's horizons, develops strong communication skills, and encourages critical thinking.
- The collage has its own set of vision and mission, which tends to define the institutional commitments towards different stakeholders of the society.
- While the central focus of educational leadership must be the transformation of educational institutions. leaders must not only be able to navigate in the present environment.
- To encourage our community and leadership to consistently operate with an awareness of the social, economic, environmental, and health-related impacts of our actions or inactions on the local and global community and the future generations.

VISION AND MISSION

OUR MOTTO

The motto of the college is 'Jnan Hi Jyoti' (Knowledge is Power) which means to spread light of knowledge to eradicate the darkness of ignorance.

MISSION

Our main mission is to empower the young generation by offering them the best of education to shape them as dynamic personality equipped with knowledge, skill and advancement of the 21st century.

We believe in the idea of preparing complete human individuals with academic excellence and embodiment of different spheres of wisdom. Mere academic degrees without the ability of life skills are of no value. The college prepares Arts graduate having sensitivity towards society, culture, spiritual, moral and ethical values.

The college is inclined towards the value of Indian spirituality and the students are sensitized for the same with a view to make them aware of their roots of Indian civilization.

The college is committed to grow scientific way of thinking and it strives for awareness against superstitions and unscientific beliefs among the people apart from developing knowledge on health and hygiene.

The college aims to prepare skilled individuals to improve employability. It offers various skill related and vocational courses to generate entrepreneurial attitude among the youths of new generation and especially, among the women folks.

The Internal Quality Assurance Cell (IQAC) of the college is involved with various aspects of institutional strategy making and planning process round the year, as per needs and vision of the institution. It is visualized as a forum for closer scating of and priorities and brain storming over institutional process and priorities and not merely as a monitoring body. IQAC should help in articulating and documenting the best practices and create institutional accounts of diverse experiences around different initiatives at the college. The perspective plan is initiative, keeping in view of the various strengths, weakness, opportunities and challenges of the institution.

VISION

Our vision is to make the college an ideal centre of knowledge and learning by imparting quality and value oriented education to the students and promoting their academic excellence.

Since the time of establishment in 1993, the College has been continuously striving to earn academic excellence despite of various hindrances like its poor road communication facilities, backwardness of the area in respect of education and economy and natural obstacles like flood that affects the area every year. Because of the continuous and dedicated efforts, the results of the students of the College are gradually improving.

The College has a vision of becoming a chief centre of excellence having global importance and it is always committed to achieve its set goals.

AIMS AND OBJECTIVE OF PERSPECTIVE PLAN

The aims and objectives of this current perspective plan can be summarized as follows -

- To act as a model guidelines for all institutional stake holders in improving upon the gaps that are inherently present in different developmental sectors of the institution.
- To acquire better grades in all future quality assessment exercises.
- To lay the foundation for a quality autonomous grade institution.
- The primary objectives of perspective planning are to forecast the vision of the future. It aims to achieve future direction through separate and interrelated, subsector of the main plan.
- To improve the management of educational institution and the teaching- learning process take in place in the institution.

IMPORTANCE OF PERSPECTIVE PLANNING

- ✓ Perspective planning has created a sense of belonging and worship of the vision among people of the institution. All Sections of human resources are involved in this planning process.
- ✓ Perspective planning gives importance on outcomes. So, this planning helps to equal the needs and resources of the institution.
- ✓ Perspective or strategic planning process gives teachers, students and other people an opportunity to make choices for development of the institution through a balanced decision making.
- ✓ To achieve the above set of broad aims, the following sets of objectives have been identified, which are planned to be executed during the next 5 years.
- ✓ To promote good governance practices with a view towards introducing greater efficiency and transparency in all institutional units/ wings.
- ✓ To incorporate a higher level decentralization mechanism in the management operations and functions within the institution.

- ✓ To usher in a galaxy of good practices in different arenas for attaining quality benchmarks in different paradigms.

FORMULATION PROCESS OF PERSPECTIVE PLANNING

- The perspective plan 2018-2023 has been prepared by the Internal Quality Assurance Cell (IQAC) with active assistance of the SSR Preparation Sub-Committee. It was subsequently accepted for execution in accordance to a Governing Body Resolution held in the month of September 2020.
- The entire exercise has been envisioned keeping in view of quality parameters laid down by NAAC for holistic up gradation of a higher educational institution. The mode of execution shall be mainly through IQAC interventions, in a phased manner, to be decided from time to time as per resolutions taken in the IQAC care committee meetings.

PERSPECTIVE PLAN 2023-27 CURRICULAR ASPECTS

- a) To introduce new post graduate and under graduate programs in various departments.
- b) To introduce new vocational/career oriented/value added/short term courses.
- c) To introduce additional institutional divisions/wings to fulfil and cater various demands of the students.
- d) To conduct academic programs through collaborative mode.
- e) To introduce job oriented and skill based courses.
- f) To establish academic flexibility.

- g) To facilitate awareness of the current trend and movement in the field of visual arts.
- h) To cultivate good communication skills and appreciation of work.
- i) To develop leadership competency qualities among fellow beings.
- j) Enrich academic skills with computer use.

Considering all these factors one needs to plan the educational process of the coming generation with much more, for sign and vision knowledge is our most powerful engine of progress. The crucial rate of education is the process of modernization, buildings up of a democratic and pluralistic society and development of both the socio economic resources and human resource to achieve social justice and equity.

ALL THE ABOVE IS SOUGHT TO BE ADDRESSED THROUGH

- Appointment of teachers having good educational background and professional competencies, through a fair mode of selection process.
- Taking necessary steps to upgrade different departments, i.e. introduction of UG Programmes in departments having Diploma programs, introduction of PG Programs in departments in addition to UG programs.
- Taking initiative to introduce various add-on courses for the students on roll, with the active assistance of the Entrepreneurship Development Cell.
- Conducting Student's Exchange Programs and Faculty Exchange Programs through signing and execution of mous, as and when feasible in terms of number and frequency.
- Proper monitoring of the teaching learning process through proactive involvement of the Department Advisory Committee (DAC) in every Department.

- Analytical discussions on departmental examination results with proactive involvement of DACs.
- Ensuring the completion of syllabi by all teachers in every semester, through constant monitoring of holding of classes and through the mechanism devised by IQAC.

LEARNING RESOURCES

- ✚ To augment academic infrastructure viz. ICT enabled classroom, smart classrooms, computers, e-learning resources, etc.
- ✚ To renovate and upgrade existing Non-ICT classrooms.
- ✚ To provide in campus wi-fi facilities for all students.
- ✚ To undertake various popularized and provide easy access to all students to various forms of e-learning resources that are available in different modes and platforms.

ALL THE ABOVE IS SOUGHT TO BE ADDRESSED

- Construction of more academic blocks
- Purchase of more computing equipment to replace the out-dated and old ones through Govt. Schemes like star college scheme under DBT, Govt. of India.
- Sharing of all ICT-enables and smart classrooms by different departments on a practical basis so that every department has access to ICT-enabled teaching.
- Ensuring cent present teachers ICT enables, so that faculty members become competent enough to get involved with the production of MOOC's under SWAYAM.
- Purchase of recent text books, references books, etc. for catering to the upgraded CBCS syllabi
- Organization of different academic seminars/conference/workshops/going programs in collaborative mode as per convenience.

INFRASTRUCTURE UP-GRADATION

- To enhance and upgrade academic, administrative hostel as well as indoor and outdoor sports facilities.
- To setup producers for setting up an institutional records room.
- To set up a designated parking space for vehicles inside the campus.
- To restructure the current office set up and arrangements.

ALL THE ABOVE IS SOUGHT TO BE ADDRESSED THROUGH

- ✓ To make elaborate LAN arrangements for the computers in different academic departments, office library and the IQAC.
- ✓ Setting up a vermin compost production unit for efficient waste management from the college Canteen and college hostel.
- ✓ Acquisition of Govt. fund for construction of certain blocks like hostel, auditorium, academic blocks, boundary walls etc.
- ✓ Increase of the intake capacity of the existing girls' hostel.
- ✓ Purchase of more sports/ games equipment and keep proper stock record and maintaining through a designated wing.

STUDENT SUPPORT AND PROGRESSION

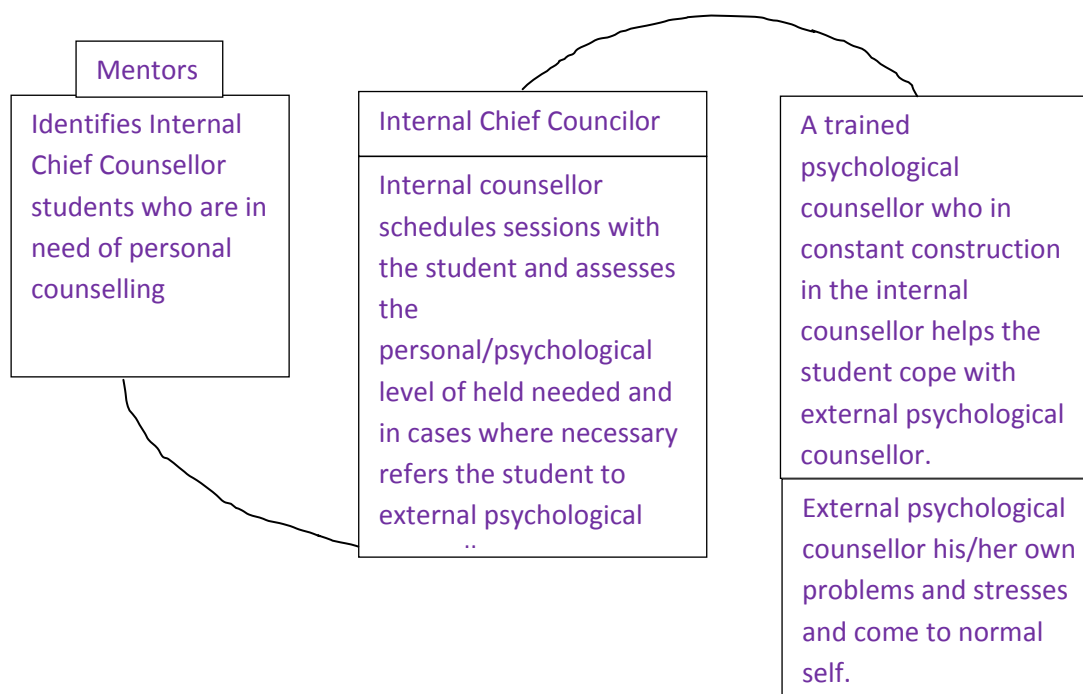
- To provide for enhanced career counselling opportunities and guidance for competitive opportunities and guidance for competitive examinations, through collaborative mode in association with external agencies.
- To arrange for study tours, field and industrial visits for students of all departments, irrespective of the curricular needs.
- To carry out different faculty and student exchange programs through various MOUs.
- To identify the talents of each individual and encourage him/her to showcase of the same.

- To regularly maintain the academic record of the students and ensure that the parents get to see and sign the record after each internal assessment test and university examinations every semester.
- To formulate placement caring and career counselling.
- To carry out personal and Psycho social counselling.

THE FLOW CHART GIVEN BELOW DESCRIBES THE PROCESS

A trained psychological counsellor who in constant construction in the internal counsellor helps the students cope with external psychological counsellor.

- To provide coaching classes for competitive examinations.



- To provide coaching classes for competitive examinations.

RESEARCH AND EXTENSION ACTIVITIES

- To motivate and encourage faculty members for availing research projects under various schemes.
- To publish the in-house research journal of Dalgoma Anchalik College in a regular mode.
- To undertake various welfare programs in the institutions/villages adopted by the college.

All the above is sought to be addressed through

- Regular meeting of the Dalgoma Anchalik College Research Council for devising ways and means to create a research environment in the campus.
- Holding of awareness programs primarily focusing upon health, hygiene, environment, cleanliness and other burning social issues.
- Framing of policies to extend financial support to regular faculty members for attending and presenting papers in academic meets like seminars, conference, workshops, etc.
- Holding of more outreach activities for students as far as practicable and encouraging the students to participate in those activities through joint teacher student initiatives, preferably in the institution/villages adopted by the college.
-

GOVERNANCE, LEADERSHIP AND MANAGEMENT

- To devise policies to improve the financial health of the institution.
- Addressing regional issues and priorities for social transformation.
- Developing a comprehensive synergetic framework within its jurisdiction for encouraging its bright students based on merit and enabling scholarships by providing additional support systems to students with different learning abilities.
- To motivate the faculty members to attend more faculty development/teacher training programmes for upgrading and up-dating the knowledge base.
- Creating a research friendly environment amongst faculty and students in all departments and provide administration, financial and infrastructure support through timely decisions and planning to enable nationally acclaimed research output.

- To conduct internal/external quality audits of regular intervals, viz. Academic Audit, Administrative Audit, etc.
- To involve guardians in different –in-house and outreach activities/ programmes of the college through collaborative mode.
- To institute a formal annual performance appraisal system for all teaching and non-teaching staff.
- To put forward president efforts to obtain/receive grants from different funding agencies like UGC, DST, CSIR, DBT etc. and other non-governmental sources.
- To achieve cent per cent paperless administration communication.
- To ensure a hygienic clean and green campus through various means at all times.
-

All the above is sought to be addresses through

- Distribution of tasks in the in-house bodies as per capabilities to the institutional fraternity for achieving optimum performance levels.
- Introduction of more self-financing programmes.
- Adoption and implementation of an effective management information system (MIS) with a view towards co-ordination, control, analysis and visualization of institutional information.
- A participatory and decentralized mechanism, with accountability, through active involvement of all institutional stakeholders.
- Introduction of fully mode of Admission.
- DACs to incorporate only vocal and active students/guardian representatives.

INNOVATIONS AND BEST PRACTICES

- To institutes best performance awards in respect of different best practices adopted implemented, academic departments, teaching staff and non-teaching staff on an annual basis, liked as Best Practice Award(for the department which excels in the totality of all aspects), Best teacher award (for the teacher who was earned creditability in all aspects), Best

Performing Award for Non-Teaching Staff for any member of the non-teaching staff (for any member) of the non-teaching staff who has earned creditability in all aspects.

- To promote energy conservation practices like the installation of solar panels and wide usage of LED lights/fans and also through wide awareness creation campaigns.
- To encourage more departments to publish departmental level newsletters/journals/magazines etc.
- To ensure regular submission of DATA to IQAC every year within the stipulated time framework.

NEP 2020 IMPLEMENTATION:

In order to develop all-round capacities of students- intellectual, aesthetic, social, physical, emotional and moral in an integrated manner, DAC is preparing to include multi-disciplinary subject as per the NEP-2020. Keeping in view the problems face by the students, the college is planning to set up short term add on courses. The aim is to make the students equipped, so that they don't need to rely on govt. job but instead pave a way towards self-employment. As the college is preparing itself to have more multidisciplinary subject it tries to identify the programme learning out come along with courses and unit learning outcome that define the specific knowledge, skills, attitudes and values that are to be acquired by the learner and would ensure that each programme achieve its goal.

Regarding the Adoption of Indian language the college offers Assamese as subject in degree courses. Preservation and promotion of language is one of the targets of the college in future.

The college also makes an effort to understand that a pursuit of knowledge is a lifelong activities and to acquire positive attitude and other qualities which will lead students to a successful life. To interpret, analyzed, evaluate and develop responsibility and effective citizenship is one of the programme outcome of the students.

The college is also preparing itself to offer vocational courses through ODL mode in due course of time. Keeping and view the convenience of the student the various technological tools

use by faculties specially during the COVID pandemic are Google classroom, zoom, googles, using videos as teaching and learning aids, group collaboration and interaction and assignment and revision as well as the assessment have been conducted are some of the institutional efforts towards blended learning.

PERSPECTIVE PLAN DRAFTING COMMITTEE

Chairman	:	Dr. Gangeswar Kalita, Principal.
Co-ordinator	:	Dr. Nazrul Islam, Asstt. Prof., Dept. of Economics
Members	:	Mr. Hemanta Kr Sarma, Dept. of Economics.
	:	Dr. Md. Eakub Ali, Dept. of English.
	:	Miss. Dipti Das, Dept. of History

-0-0-0-

Plan for Girls Hostel

NAME OF WORK : PROPOSED CONSTRUCTION OF * WOMEN HOSTEL * FOR DALGOMA ANCHALIK COLLEGE,
MATIA - GOALPAR ASSAM UNDER SPECIAL DEVELOPMENT SCHEME OF U.C. DURING XII PLAN.

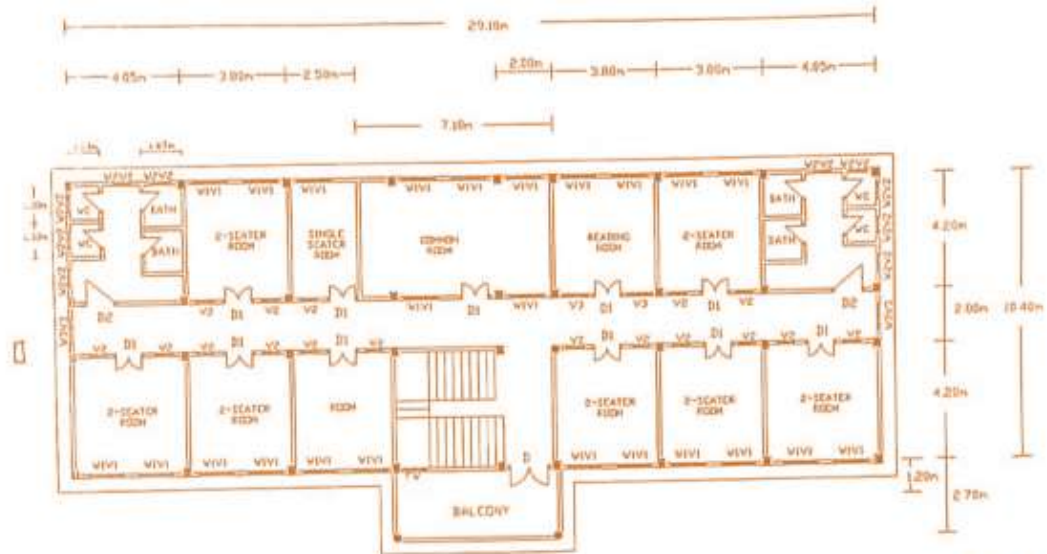
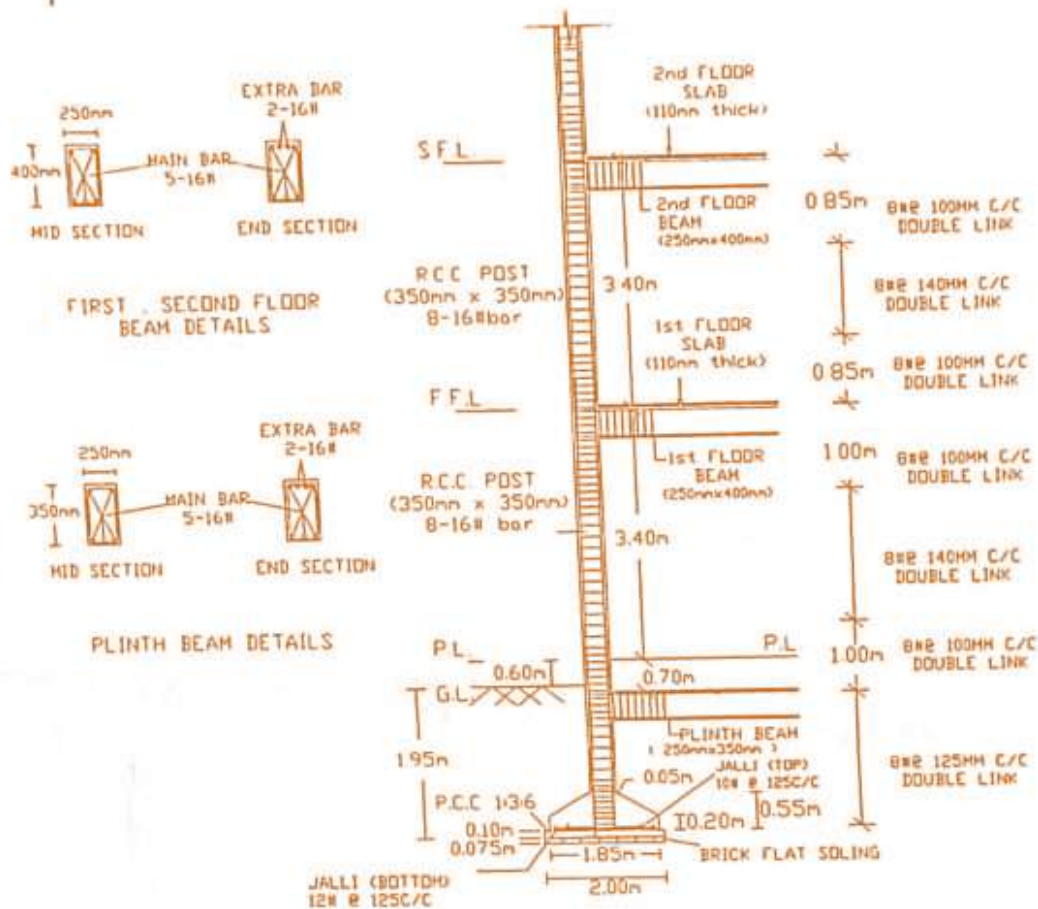


FIG- FIRST FLOOR PLAN
SCALE - 1/100

SP
Architect
Date: _____
Scale: _____

Dals
Principal
Dalgoma Anchalik College

NAME OF WORK : PROPOSED CONSTRUCTION OF ' WOMEN HOSTEL ' FOR DALGOMA ANCHALIK COLLEGE, MATIA, GOALPAR ASSAM UNDER SPECIAL DEVELOPMENT SCHEME OF UGC DURING XII PLAN



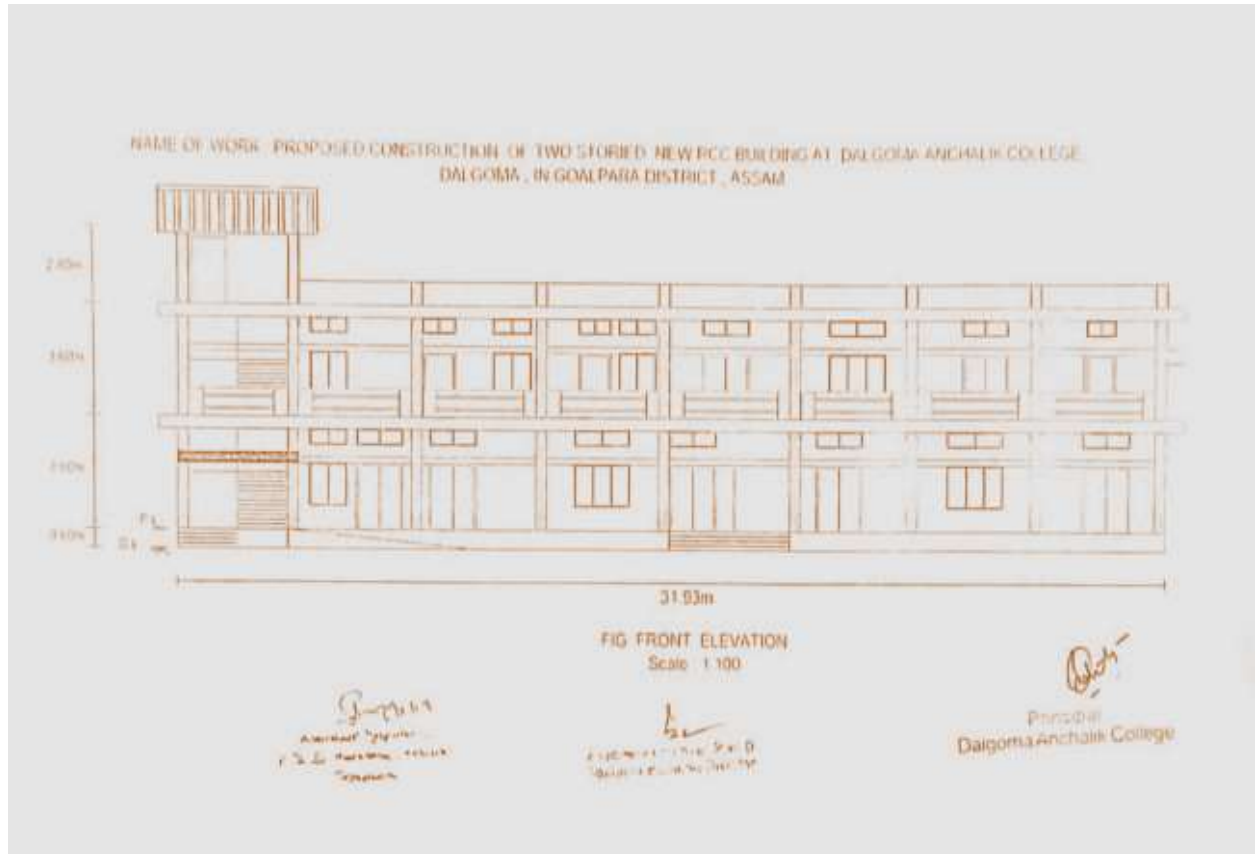
TYPICAL DETAILS OF ISOLATED FOOTING
SCALE: 1 : 50

Handwritten signature

Principal
Dalgoma Anchalik College

Handwritten signature
Assistant Engineer, ESE

Administrative Building



PROJECT WORK FOR BACHELOR OF ARCHITECTURE (B.Arch) COURSE - I
 DALGOBA, RAIGADPARA DISTRICT - ASSAM

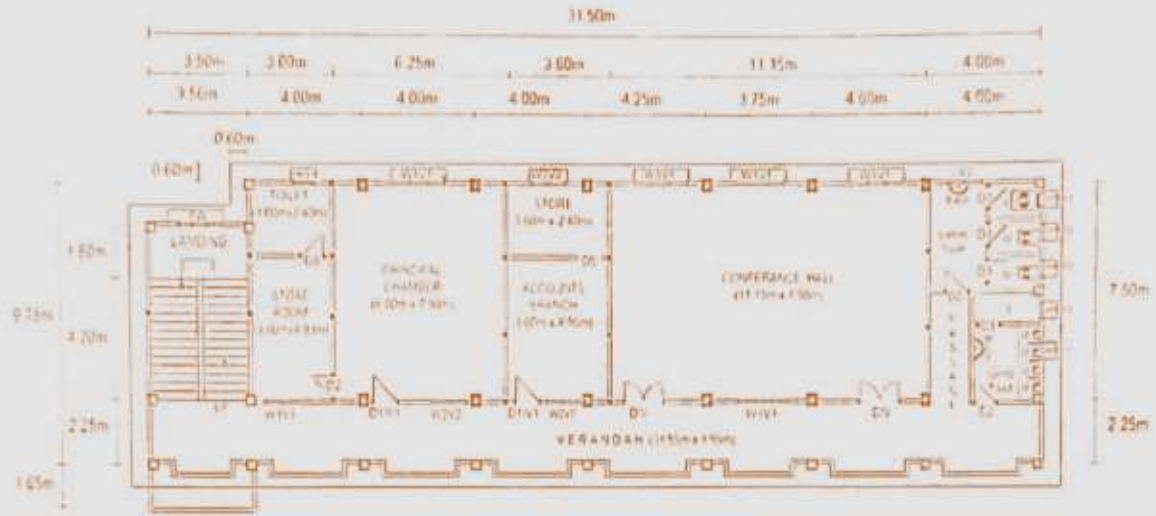


FIG - FIRST FLOOR PLAN
 PLINTH AREA = 301.87 Sqmt

[Signature]
 Assistant Engineer
 P.W.D. Assam - civil
 Gauhati

[Signature]
 Executive Engineer, P.W.D.
 Goalpara District, Assam

[Signature]
 Principal
 Dalgoaba Anchalik College